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SE Uplift Fiscal Sponsorship Application

Getting the resources needed to complete a community-based project can often make or break the ability to bring a great idea to fruition. Organizations that are not a 501(c)(3) nonprofit are not eligible to apply for most grants or receive donations that are tax-deductible under the law. That's where SE Uplift comes in!

Through this application, SE Uplift invites mission-aligned neighborhood associations and community organizations to apply to become fiscally sponsored by SE Uplift. If approved, your organization may - with support and oversight from SE Uplift - apply for grants, sponsorships, and receive financial and in-kind donations.

Organizations seeking fiscal sponsorship from SE Uplift must be active within our coalition boundaries and align with SE Uplift's mission to collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

After completing this form, SE Uplift will respond to you within 30 days. We suggest that you copy and paste all the questions into a document, gather your answers, then paste them into this form. In certain circumstances, SE Uplift may be able to expedite your application. Please contact Lindsey at lindsey@seuplift.org for details.

Key: * = required question

1. Applicant Organization Name * :

2. Principal Coordinator's First Name * :

Principal Coordinator: The person who will be SE Uplift's main point of contact and is responsible for the organization's fulfillment of the terms outlined in the Fiscal Sponsorship Agreement. This person must be authorized to sign the contract and check request forms.

3. Principal Coordinator's Last Name * :

4. Principal Coordinator's Title * :

E.g. President, Director, Chair

5. Principal Coordinator's Phone Number * :

6. Principal Coordinator's Email Address * :

7. Principal Coordinator's Street Mailing Address * :

8. Principal Coordinator's City, State, Zip Code * :

9. If the Principal Coordinator's native language is not English, please list additional languages.

10. Secondary Coordinator's First Name * :

Secondary Coordinator: A backup contact in the event we are unable to reach your Principal Coordinator. This person must be authorized to sign the Fiscal Sponsorship Agreement and check request forms.

11. Secondary Coordinator's Last Name * :

12. Secondary Coordinator's Title * :

E.g. Vice President, Chair, Secretary, Treasurer

13. Secondary Coordinator's Phone Number * :

14. Secondary Coordinator's Email Address * :

This should not be the same as the Principal Coordinator's email address.

15. If the Secondary Coordinator's native language is not English, please list additional languages.

16. First name of person tracking your organization's expenditures * :

E.g. treasurer, bookkeeper, program coordinator, etc.

17. Last name of person tracking expenditures * :

18. Phone number for person tracking expenditures * :

19. Email address for person tracking expenditures * :

20. Accessibility needs or requests:

E.g. translation and interpretation services

21. What is the best mailing address for your organization? *

22. How long has your organization been active? *

23. Is your organization set up for partisan political or religious reasons? *

- Yes
- No

24. Is your organization set up to benefit a private party? *

- Yes
- No

25. Is your organization incorporated as a nonprofit with the Oregon Secretary of State? *

This is required prior to signing the Fiscal Sponsorship Agreement with SE Uplift.

- Business Search: https://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login

- Business Registration: <https://secure.sos.state.or.us/cbrmanager/index#stay>

- Instructions for filing Articles of Incorporation: <https://sos.oregon.gov/business/Pages/articles-of-incorporation-form-instructions.aspx>

- Form for filing Articles of Incorporation: <https://sos.oregon.gov/business/Documents/business-registry-forms/dbc-articles.pdf>

- Yes, we are incorporated as a state nonprofit. (This is different than the federal 501(c)(3) designation by the IRS.)
- We are registered as a business (e.g. Limited Liability Corporation aka LLC, sole proprietorship, etc)
- No

26. Is your organization registered with the Oregon Department of Justice (DOJ)? *

This is required prior to signing the Fiscal Sponsorship Agreement with SE Uplift.

- Registration: <https://www.doj.state.or.us/charitable-activities/starting-or-closing-a-charity/registering-a-new-charity>

- Yes
- No

27. What is your organization's federal 501(c)(3) nonprofit status with the Internal Revenue Service (IRS)? *

- We are already registered as a 501(c)(3)
- We were previously registered as a 501(c)(3) but our status has been revoked
- We have applied for 501(c)(3) - our status is currently pending with the IRS
- We are planning to apply for 501(c)(3)
- We are not planning to apply for 501(c)(3) status

28. Does your organization have a governing body? *

E.g. Board, Steering Committee

- Yes
- No

29. Provide the name, title, and contact information for everyone in the organization's governing body. *

30. Does your organization have directors and officers insurance to cover your leadership? *

SE Uplift provides this for neighborhood associations.

31. What is your organization's fiscal sponsorship status? *

- We have never had a fiscal sponsor.
- We previously had a fiscal sponsor, but we do not currently have a fiscal sponsor.
- We currently have a fiscal sponsor but want to transition our fiscal sponsorship to SE Uplift.
- SE Uplift is our current fiscal sponsor; we are due for renewal.

32. List your current or previous fiscal sponsor(s), the date range, and their contact information (organization name, contact name and title, phone number, email address). *

33. Does your organization have an annual budget? *

If so, please email it to lindsey@seuplift.org.

- Yes

- No

34. Does your organization have funds that would need to be transferred into a SE Uplift Fiscal Sponsorship account? *

- Yes
- No

35. If yes, give an approximate balance. *

36. Select your best estimate of the total dollars your organization aims to raise over the next year through a fiscal sponsorship arrangement with SE Uplift. *

- Under \$25,000
- \$25,000 - \$150,000
- Over \$150,000

37. What types of fundraising activities do you expect to engage in? *

Each activity below would require communication and collaboration with SE Uplift.

- Applying for grants
- Requesting in-kind donations of goods or services
- Requesting financial donations
- Requesting business sponsorships
- Other:

38. If your organization has multiple programs/activities that would need to be tracked separately within your SE Uplift fiscal sponsorship account, list short names here. Provide program/activity names and coordinators, if applicable.

For example: you are a Neighborhood Association that has an annual Plant Sale, Ice Cream Social, and Backpacks for Kids program. You expect to receive funding for these programs and have reimbursements paid for them from your SE Uplift account.

If you are re-applying for fiscal sponsorship from SE Uplift, please let us know if you are discontinuing any programs previously listed.

39. Does your organization have an online presence via website and/or social media accounts? If so, please include links and/or usernames/handles. *

40. Describe your organization's mission and values, and how these align with SE Uplift's. If available, include your mission statement. *

About SE Uplift

Mission: To collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

* SE Uplift also joyfully supports Northeast neighborhoods south of I-84

We Believe In:

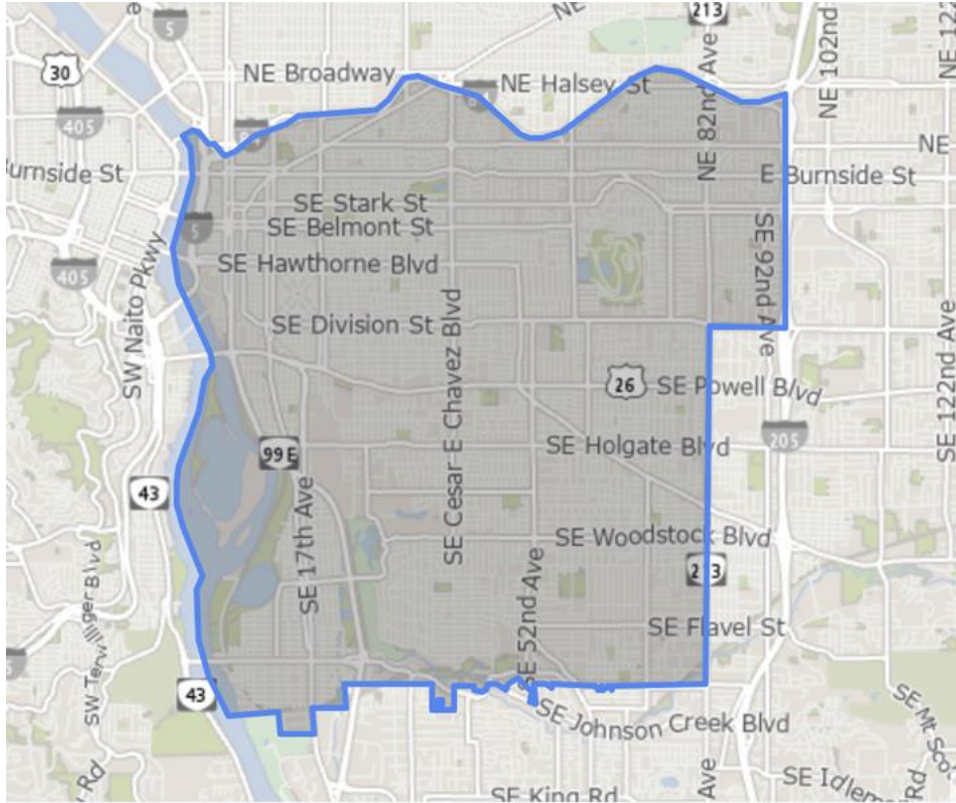
- Relationship-Building: Personal connections and networks strengthen our communities.
- Community Involvement: Organized neighbors can shape the future of our communities, including envisioning and enacting positive change. Through collaboration, we co-create the communities we want to inhabit.
- Grassroots Democracy: We all have a role in determining the character and future of our city through grassroots, bottom-to-top participation.
- Sharing, Teaching, and Learning: With tools, support, and opportunities to connect, we can effect positive change.
- Diversity and Inclusiveness: In an inclusive, multicultural environment, through which we can explore our differences and come together around common interests and goals. You can find our Diversity, Equity, Inclusion and Accessibility statements and lenses here: <https://www.seuplift.org/deia-statements-documents>
- Building Capacity: We strengthen our communities as we strengthen our neighborhood associations, community-based organizations, and business districts.

41. What is the geographic area that your organization serves? *

- SE Portland
- Portland metro area
- Statewide
- National
- International

42. How does your organization serve the needs of residents in SE Uplift's geographic district? *

This includes 20 neighborhoods, from the Willamette River to I-205 and from the Multnomah County line to I-84.



43. Describe any efforts of your organization to support and engage communities that have been historically marginalized or are underrepresented in society. *

For example: Black, Indigenous, people of color, immigrants, refugees, disabled, LGBTQIA2S+, low income and/or unhoused communities.

44. How are historically marginalized communities represented in your leadership, staff, volunteer base, target audience, etc? *

45. List any events that your organization anticipates holding over the next year. If known, list the month(s) when the event(s) will occur.

SE Uplift may be able to provide General Liability Insurance for your event. Certain restrictions apply.

46. Describe the Principal Coordinator or leadership's skills/abilities/expertise with regards to overseeing this organization. *

47. Will your programs or events include any of the following activities? *

Check all that apply.

- We will not hold events
- We expect 300 or more people in attendance
- We wish to sell or distribute alcohol
- We will hold events that include high-impact physical sports or activities
- None of the above

48. Does your organization engage in activities that could injure or harm participants? *

- Yes
- No

49. Is your organization currently party to a lawsuit or ordered mediation process? *

- Yes
- No

50. Are you a Neighborhood Association, or do you anticipate partnering with a Neighborhood Association? *

If your organization is not part of a Neighborhood Association, you may be able to obtain General Liability Insurance for your event if you develop an authentic partnership with a Neighborhood Association in the SE Uplift district for the event. SE Uplift can assist with providing contact info and/or introductions.

- Yes, we are a Neighborhood Association
- Yes, we plan to partner with a Neighborhood Association
- No, we do not anticipate partnering with a Neighborhood Association
- Unsure

51. If you answered in the affirmative to the last question, select the Neighborhood Association(s) here.

- Ardenwald-Johnson Creek Neighborhood Association
- Brentwood-Darlington Neighborhood Association
- Brooklyn Action Corps (BAC)
- Buckman Community Association (BCA)
- Creston-Kenilworth Neighborhood Association
- Eastmoreland Neighborhood Association
- Foster-Powell Neighborhood Association
- Hosford-Abernethy Neighborhood District (HAND)
- Kerns Neighborhood Association
- Laurelhurst Neighborhood Association
- Montavilla Neighborhood Association
- Mount Tabor Neighborhood Association
- Mt. Scott-Arleta Neighborhood Association
- North Tabor Neighborhood Association
- Reed Neighborhood Association
- Richmond Neighborhood Association
- Sellwood-Moreland Improvement League (SMILE)
- South Tabor Neighborhood Association
- Sunnyside Neighborhood Association
- Woodstock Neighborhood Association

52. I/we understand that, if approved as a fiscally-sponsored entity of SE Uplift, my organization may only seek funding once a contract has been executed. I/we further agree to not engage in any of the

following activities, which could jeopardize SE Uplift's 501(c)(3) tax exempt status: *

1. Attempts to influence legislation
2. Participating or intervening in any political campaign on behalf (or in opposition to) any candidate for public office
3. Inducing or encouraging violations of law or otherwise engage in the carrying on of propaganda within the meaning of section 501(c)(3) of the Internal Revenue Code

- I agree
- I disagree

53. How were you referred to SE Uplift for fiscal sponsorship consideration? *

E.g. current or previous fiscally sponsored organization, board or staff member, neighborhood association, website, e-newsletter, social media, online search

54. Anything else you would like to share?

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