

## PROPOSED AMENDMENTS TO LAND USE & TRANSPORTATION COMMITTEE CHARTER

### Instructions on how to read charter amendments:

- Language to be added is shown in underline.
- Language to be deleted is shown in ~~strikethrough~~.

1. Purpose and Scope. The purpose of Southeast (“SE”) Uplift Land Use & Transportation Committee (the “Committee”) is to promote sustainable, equitable land use and transportation for the SE Uplift Neighborhood Coalition area (the “District”) and to create a ~~space~~place for community engagement and collaboration on land use and transportation issues.
2. Charge. To aid and support SE Uplift in the above purpose, the Committee will provide ~~advice and~~ recommendations to the SE Uplift Board of Directors (the “Board of Directors”) on land use and transportation issues both in and affecting the ~~SE Uplift area~~ District, with a focus on:
  - a. Community Engagement:
    - i. Facilitate community input and participation in land use and transportation planning processes.
    - ii. Organize forums and workshops to educate and inform community members about relevant issues and initiatives.
    - iii. Collaborate with community-based organizations ~~to address on~~ shared concerns.
  - b. Policy Advocacy:
    - i. Review and provide feedback on proposed land use and transportation policies, plans, and projects.
    - ii. Advocate for the inclusion of community-driven solutions and equitable outcomes in land use and transportation decision-making processes.
    - iii. Monitor and respond to emerging trends, opportunities, and challenges related to land use and transportation.
  - c. Capacity Building:
    - i. Support the development of resources, tools, and training to enhance the capacity of community members to engage in land use and transportation planning processes.
    - ii. Foster partnerships with academic institutions, nonprofits, and other organizations to leverage expertise and resources.
    - iii. Appoint representatives to advisory bodies and work groups.
  - d. Sustainability and Equity:
    - i. Promote environmentally sustainable and equitable land use and transportation practices.
    - ii. Advocate for policies and initiatives that address climate change, reduce greenhouse gas emissions, and promote active and public transportation options.
    - iii. Encourage inclusive planning processes and policies that prioritize the needs of underserved and underrepresented community members.

3. Committee Type. The Committee will be a Community committee, and will be a Standing committee.
4. Committee Authority. The Committee will be an Advisory committee to the Board of Directors.
5. Composition of the Committee<sup>1</sup>. The Committee shall strive to ensure that its membership, activities, and recommendations are reflective of the diversity of the District. The committee shall seek to engage and represent the perspectives of underrepresented and historically marginalized groups. The Committee will initially consist of the following members ~~and their affiliations / voting status~~ with one (1) vote each:
  - a) APANO / Jade District NPI
  - b) Ardenwald-Johnson Creek Neighborhood District Association
  - c) Black & Beyond the Binary Collective
  - d) Brentwood-Darlington Neighborhood Association
  - e) Brooklyn Action Corps
  - f) Buckman Community Association
  - g) Creston-Kenilworth Neighborhood Association
  - h) Eastmoreland Neighborhood Association
  - i) Eighty-Second Avenue Business Association
  - j) Foster Powell Neighborhood Association
  - k) Hosford-Abernethy Neighborhood District Association
  - l) Inner Southeast Action
  - m) Kerns Neighborhood Association
  - n) Laurelhurst Neighborhood Association
  - o) Madison South Neighborhood Association
  - p) Montavilla Neighborhood Association
  - q) Mt. Scott – Arleta Neighborhood Association
  - r) Mt. Tabor Neighborhood Association
  - s) North Tabor Neighborhood Association
  - t) OMSI
  - u) Reed Neighborhood Association
  - v) Richmond Neighborhood Association
  - w) Rose City Park Neighborhood Association
  - x) Roseway Neighborhood Association
  - y) Sellwood-Moreland Improvement League
  - z) South Tabor Neighborhood Association
  - aa) Sunnyside Neighborhood Association
  - bb) Woodstock Neighborhood Association
  - a) ~~Each community group is limited to one (1) vote. Community groups with more than one representative shall determine voting rights ahead of the meeting.~~
  - b) ~~At Large members with specialized expertise or interests.~~

<sup>1</sup> Board Committees must be composed primarily of SE Uplift Board Directors, contain at least two Board Directors and be Chaired by a Board Director. Community Committees must be composed primarily of community members elected by their neighborhood association or community groups, and can be Chaired by any committee member. Each organization on a Community Committee may have only one voting member. Community groups shall appoint representatives and determine voting rights ahead of the Committee meeting.

The committee may add or remove members through a majority vote of the committee present.

6. Committee Chair. The Committee may appoint a Chair through a majority vote of the committee present for the term of one (1) year. Advance notice at the prior meeting shall be given ~~on~~regarding the election of a Chair. The Chair, in collaboration with staff, shall be responsible for establishing agendas for meetings. The Chair, or designee, shall be responsible for submitting regular ~~progress~~ reports to the Executive Committee and ~~recommended actions~~ recommendations to the Executive Committee or Board of Directors for consideration and final approval. The Chair, or staff, may have anyone removed who disrupts a meeting or fails to follow the meeting rules of conduct after receiving at least one verbal warning during the same meeting.
7. Responsibilities. The Committee will perform such actions as necessary and appropriate to exercise the purposes set forth above. The Committee will:
  - a) Establish a Committee meeting schedule;
  - b) Create an annual work plan;
  - c) Inform ~~SE Uplift~~ staff of upcoming meeting topics and agenda items to ~~promote and inform the public;~~
  - d) Develop recommendations ~~or proposals for action~~ for Executive Committee or Board of Directors review and approval;
  - e) Committee participants will bring a spirit of community and collaboration;
  - f) Abide by the meeting rules of conduct; AND
  - g) Committee participants will share information between the Committee and their community group.
8. Committee Meetings<sup>2</sup>. The Committee will convene on the 3rd Monday of each month at 7:00pm. ~~In the event of federal holidays, the committee shall vote on an alternate date or skip the month if an agreement cannot be reached on an alternate date.~~ The Committee may hold additional meetings as needed.
9. Non-Discrimination. The Committee is committed to creating a welcoming and inclusive environment, free from discrimination, harassment, and bias. The Committee shall not discriminate against any person on the basis of race, ethnicity, gender identity, sexual orientation, age, ability, socio-economic status, or any other protected status. The Committee shall seek to ensure that all voices are heard and respected, and that all members are able to participate fully and meaningfully in its work.
10. Bylaws. The Committee shall operate in accordance with the bylaws of SE Uplift and the policies and procedures established by the ~~SE Uplift~~ Board of Directors.

~~The Committee may appoint a Chair through a majority vote of the committee present for the term of one (1) year. Advance notice at the prior meeting shall be given on the election of a Chair. The Chair, in collaboration with any staff liaison, shall be responsible for establishing agendas for meetings. The Chair, or designee, shall be responsible for submitting regular~~

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<sup>2</sup> Advisory committee meetings are not subject to ONI Standard open meeting or public records requirements.



~~progress reports to the Executive Committee and recommended actions to the Executive Committee or Board of Directors for consideration and final approval.~~

This Charter shall be reviewed and reassessed by the Committee at least annually, and any proposed changes shall be submitted to the Executive Committee for approval. The Chair shall be responsible for communicating any changes in leadership to the Executive Committee within three (3) business days.

This Charter was approved by the ~~Board of Directors~~Executive Committee on:

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PROPOSED