



We collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

BOARD MEETING MINUTES - DRAFT

Monday, June 3, 2024 | 7:00 - 9:00 pm | Via Zoom

<https://us06web.zoom.us/j/92334943945> | Meeting ID: 923 3494 3945

ATTENDANCE

Board Members present:

- Ardenwald-Johnson Creek - Chris Holle-Bailey
- Brentwood-Darlington NA – Kimberly DiLeo
- Brooklyn NA (BAC) – LC Hansen
- Buckman Community Association – Scotty Robinson
- Creston-Kenilworth NA – Rachel Davies
- Eastmoreland NA – Jane Monson
- Hosford-Abernethy Neighborhood District (HAND) – Bruce Bikle
- Kerns NA – Dave Weaver (President)
- Montavilla NA – Sarah Hartzel
- Mt. Scott-Arleta NA – Daniel Portis-Cathers
- Reed NA – Beth Pfunder
- Sellwood-Moreland NA (SMILE)- Tracy Fisher
- South Tabor NA - Toby Morus
- Sunnyside NA - Chris Waldman
- Woodstock NA – Anna Weichsel
- 82nd Ave of Roses BA – Nancy Chapin
- Inner SE Action – Kat West (Vice President)
- Portland Through a Latin Lens – Miguel Rodriguez
- At Large – Doug Waugh (Treasurer)
- At Large – Kimberly Bandy (Secretary)
- At Large – Sharon Wynde

Board Members absent:

- Laurelhurst NA – David Tunley
- Black + Beyond the Binary Collective – Mireaya Medina
- At Large - Kimberléa Ruffu

Staff present:

- Nanci Champlin (Executive Director)
- Matchu Williams (Neighborhood Planning)

Guests:

- Lisa Sloan (Board Administrator)
- Allen Field (Richmond NA)
- Kristina DiTullo (Reed NA, Chair)
- Doug Klotz

- Elijah Wood

BOARD DISCUSSION MEETING

7:00 The board discussion meeting was called to order

Dave Weaver, President

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Announcements were posted by board members in the chat.
- Recording policy was announced.
- The agenda was reviewed, noting that the vote to authorize funding for main level heat pumps was removed.

7:05 Seating New Board Members

- Jane Monson, Eastmoreland Neighborhood Association
- Beth Pfunder, Reed Neighborhood Association

7:10 Vote new board members into office

Motion (LC Hansen)

Vote to seat Jane Monson as Eastmoreland Neighborhood Association representative and Beth Pfunder as Reed Neighborhood Association representative.

Amended ()

Seconded (Sharon Wynde)

In favor 16

Opposed 0

Abstentions 0

Result: **The motion passed.**

7:15 Celebrating Our Accomplishments

Nanci Champlin, Executive Director

- Successful Mayoral Mixer: thank Dave, Kat, Sarah, Nancy and Daniel
 - Attendance was at maximum capacity, hosted at Laurelhurst Club
 - This was a robust introduction to the candidates and the full event went smoothly. Candidates enjoyed and were appreciative of the opportunity
- Advocacy efforts by SEUL and NA members had a significant impact on the City’s offering of additional budget to each of the District Coalitions.
 - SEUL’s base funding was originally cut by 31% and the City’s additional funds increase our base budget by \$25,000
 - The City also took responsibility for payment of District Coalition insurance
 - SEUL will submit an invoice to the City for this item to be reimbursed
 - Since the city pays this fee, it will not show in the SEUL FY 24-25 budget reviewed later in this Board meeting

7:20 Advocacy Request from Land Use + Transp. Committee: Reaffirm Support for Making Powell Blvd. Crossing Safe for All at 70s Greenway

Matcha Williams, SEUL Neighborhood Planning and Liaison Manager

- Land Use and Transportation Committee discusses a variety of topics impacting South East land use and transportation development through an equity lens and often issues recommendations to the Board in support or disapproval of various measures or development plans that fall within the district or impact the City at large.
- Land Use and Transportation Committee hosted a presentation of TriMet’s plan for Powell Blvd Crossing at 70s Greenway in their May Committee Meeting, and then Matchu requested the Executive Committee provide direction on support for the proposed design in May Executive Committee Meeting; the Executive Committee recommended the Board vote on whether to support this plan.
- TriMet is planning for improvements to a critical crossing at Powell and 82nd. The surrounding neighborhood has been advocating for improvement to the pedestrian and bike crossing experience at this location for more than a decade
 - There is a greenway that is a vital throughway that runs 6 miles and provides safety for pedestrians, etc. but lacks safe connection to the other side of Powell
 - This letter of support is requesting a safe crossing to include a user-activated flashing beacon and a marked crosswalk built without further delay and continue to pursue additional safety improvements that are needed as this is not a complete solution
- Powell has not yet been transferred from ODOT ownership to City of Portland ownership
- Recommendation to the Board: *reaffirm SEUL’s support for making the Powell Blvd Crossing safe for all at the 70s greenway.*
 - Advocate for future upgrade options and
 - build the features presented by TriMet rather than delay these upgrades.

7:24 Vote to reaffirm SE Uplift’s support for making the Powell Blvd Crossing safe for all at the 70s greenway

Motion (*LC Hansen*)

Vote to communicate to ODOT that SEUL reaffirms their support for making the Powell Blvd Crossing safe for all at the 70s greenway by putting TriMet proposed designs into motion.

Amended (*N/A*)

Seconded (*Chris Holle-Bailey*)

In favor 17

Opposed 0

Abstentions 1

Result: **The motion passed.**

7:30 Proposal to Establish Quarterly In-Person Only Board Meetings

Nanci Champlin, Executive Director

- Starting next FY (August): We will offer in-person option for all meetings
- Would like to include a social hour prior for board members (no board business)
- Nanci proposed a quarterly in-person meeting in March, June, September, December with an exception for traveling board members
 - Generally the Board supported this proposal noting that a hybrid option at the meeting months listed above shall provide a hybrid meeting approach so that Board members may choose to gather in-person at SEUL headquarters or call in remotely. SEUL will provide refreshments and snacks and open their doors ahead of the meeting to welcome in-person attendees.

7:30 Consideration of Request from Neighborhood Associations in Ardenwald-Johnson Creek, Eastmoreland, Reed and Sellwood-Moreland to Remain with SE Uplift

Nanci Champlin, Executive Director; NA Board Presidents

- Nanci summarized Civic Life’s rejection

7:45 Updating Bylaw Geographic Area, Number of Directors

Nanci Champlin, Executive Director; Kat West, Vice President

- We need to update our bylaws so that starting July 1 they reflect our new district geographic boundaries and the Neighborhood Associations that can have a seat on our board.
- This is a result of the City deciding to align the four new City Council districts with the four nonprofit District Coalition Offices, including SE Uplift.
- In late April, the board received notice of these proposed bylaws changes and we discussed them at the May board meeting.
- We also discussed that there are four Neighborhood Associations (Ardenwald-Johnson Creek, Eastmoreland, Reed and Sellwood-Moreland) who have long been part of our coalition and were seeking to remain with SE Uplift as their District Coalition provider instead of getting their services from District 4, which encompasses all of Portland on the West side of the Willamette River, following the process outlined in the ONI Standards. The Bureau of Civic Life denied their request.
- Slides below reflect the summary that was provided during the meeting. A complete summary of the revised bylaws was provided in the Board Meeting agenda sent out ahead of the meeting: [Draft Bylaw Changes for June Board Meeting.pdf - Google Drive](#)

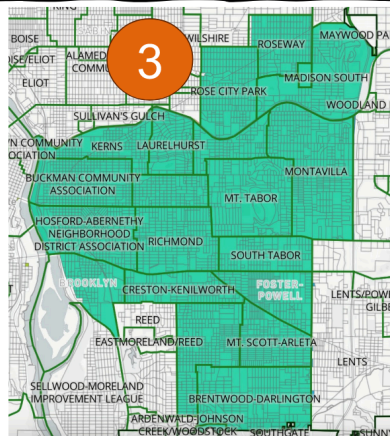


PROPOSED BYLAWS UPDATE #1

ARTICLE III DEFINED AREA

SE Uplift comprises the area of Portland that includes the following 19 neighborhoods:

- | | |
|-------------------------|---------------------|
| 1. Brentwood-Darlington | 11.Mt. Scott-Arleta |
| 2. Brooklyn | 12.Mt. Tabor |
| 3. Buckman | 13.North Tabor |
| 4. Creston-Kenilworth | 14.Rose City Park |
| 5. Foster-Powell | 15.Roseway |
| 6. Hosford Abernethy | 16.Richmond |
| 7. Kerns | 17.South Tabor |
| 8. Laurelhurst | 18.Sunnyside |
| 9. Madison South | 19.Woodstock |
| 10.Montavilla | |



PROPOSED BYLAWS UPDATE #2

ARTICLE V. SECTION I. NUMBER OF DIRECTORS

Directors are selected by the neighborhood associations affiliated with the SE Uplift Neighborhood Program, and by community members who reside in, own real property, own a business in, or represent a nonprofit, business, or public agency within the defined area described in Article III. The number of Directors shall not be less than fifteen (15) or more than thirty-five (35) and shall be selected from individuals according to the following:

- A. No more than one (1) Director from each SE Uplift neighborhood association, except as these bylaws provide otherwise.
- B. Up to two (2) Directors from SE Uplift area business associations.
- C. Up to seven (7) Directors from SE Uplift area organizations, other than neighborhood associations, such as nonprofits, businesses or public agencies.
- D. Up to seven (7) Directors at large, who have special expertise, skills or interests deemed valuable to SE Uplift by the Board of Directors, or who bring a valuable diversity of backgrounds and lived experience to the Board of Directors.

7:59 **Vote to modify bylaws to reflect SEUL membership adjustments due to City District reorganization**

Motion (*Kat West*)

To modify SEUL Bylaws as follows:

- Update Article III to include three new District 3 neighborhoods: Madison South, Roseway and Rose City Park
- Update Article V. Section 1 Number of Directors to reflect a maximum number of Board Members as 35

Amended (*N/A*)

Seconded (*Sharon Wynde*)

In favor 18

Opposed 1

Abstentions 1

Result: **The motion passed.**

8:00 **Finance Committee Report -**

Doug Waugh, Treasurer; Sharon Wynde, Finance Committee; Nanci Champlin, Executive Director

- Review of April Balance Sheet: Assets and Liabilities did not change significantly from the previous month (March.) SEUL's reserves are a significant strength, and the Unrestricted Net Assets is the bucket from which SEUL will be pulling money to make up the balance of City-approved budget and SEUL's proposed FY 24-25 budget.
- Discuss ExCom Recommendation to Extend Directors & Officers Insurance to Eligible Community Based Organizations Represented on the Board (Nanci)

8:11 **FY 24-25 Organizational Budget**

Doug Waugh, Treasurer; Sharon Wynde, Finance Committee; Nanci Champlin, Executive Director

- The budget was drafted by Nanci in consultation with SEUL bookkeeper, and has since received input from the staff, Executive Committee, and Finance Committee.
- Nanci indicated that the Fiscal Sponsorship Fee changes now better reflect actual administrative costs. These changes were updated by the Executive Committee and communicated to the Board via email with more thorough explanation of the Executive Committee meeting discussion on the topic.
- Staffing cuts were made to meet new budget
- Budget reflects 19 neighborhoods and up to 4 Community Business Organizations as part of SEUL
- SEUL is going to provide \$200 out-of-pocket for Directors and Officers Insurance coverage for CBO's that serve on the board.
- Nanci walked everyone through each section

8:26 **Vote to adopt the Final Draft FY 24-25 Org Budget as presented, including utilizing \$55,016 in unrestricted reserve funds.**

Motion (*Sharon Wynde*)

To adopt the Final Draft FY 24-25 Org Budget as presented, including utilizing \$55,016 in unrestricted reserve funds.

Amended (*N/A*)

Seconded (*Nancy Chapin*)

In favor 17

Opposed 0

Abstentions 1

Result: **The motion passed.**

8:28 Adoption of Final Draft FY 24-25 Scope of Work

Dave Weaver, President

- SE Uplift provides the city with an annual outline of the work that we will accomplish each fiscal year.
- This has been submitted to the city for their feedback and it was Approved.
- Nanci presented a summary of the final draft; the full documentation approved by Civic Life was included as a link in the June Board Meeting agenda. [Final Draft SE Uplift FY 24-25 Scope of Work.pdf - Google Drive](#)

8:43 Vote to adopt the FY 2024-25 scope of work as presented

Motion (Kat West) To adopt the FY 2024-25 scope of work as presented

Amended (N/A)

Seconded (Anna Weichsel)

In favor 16

Opposed 0

Abstentions 2

Result: **The motion passed.**

8:45 Vote to approve the May 2024 board meeting minutes

Motion (Dave Weaver) To approve the May 2024 board meeting minutes.

Amended (N/A)

Seconded (Sarah Hartzel)

In favor 15

Opposed 0

Abstentions 3

Result: **The motion passed**

8:55 Upcoming Events

Lisa Sloan, Board Administrator

- June 6, 6-8pm, Grantee Mixer at SEUL
- Reminder: No July Board Meeting
- Tuesday, July 30 at SEUL: New Board Member Orientation (6-7pm) / Board + Staff Ice Cream Social (7-8pm)
- Monday, August 5, 7-9pm: Next Board Meeting

9:00 The board meeting adjourned. - Dave Weaver, President

Next Board Meeting: Monday, August 5, 7 – 9 PM via Zoom

Minutes Approved (Date) 7/19/2024

Secretary Signature 

Uplifting community advocacy since 1968.

Ardenwald-Johnson Creek • Brentwood-Darlington • Brooklyn • Buckman • Creston-Kenilworth • Eastmoreland • Foster-Powell
Hosford-Abernethy • Kerns • Laurelhurst • Montavilla • Mt. Scott-Arleta • Mt. Tabor • North Tabor • Reed • Richmond
Sellwood-Moreland • South Tabor • Sunnyside • Woodstock