



*We collaborate with the SE Portland community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.*

## **BOARD MEETING MINUTES - DRAFT**

**Monday, August 5, 2024 | 7:00 - 9:00 pm | Via Zoom**

**<https://us06web.zoom.us/j/92334943945> | Meeting ID: 923 3494 3945**

### **ATTENDANCE**

#### **Board Members present:**

1. Brooklyn NA (BAC) – LC Hansen
2. Buckman Community Association – Scotty Robinson
3. Kerns NA – Dave Weaver (President)
4. Laurelhurst NA – David Tunley
5. Montavilla NA – Sarah Hartzel
6. Mt. Scott-Arleta NA – Daniel Portis-Cathers
7. North Tabor NA - Andrea Lehman
8. Roseway NA - Ash Hester
9. Rose City Park NA - Don Levine
10. South Tabor NA - Toby Morus
11. Woodstock NA – Anna Weichsel
12. 82nd Ave of Roses BA – Nancy Chapin
13. Black + Beyond the Binary Collective – Mireaya Medina
14. Inner SE Action – Kat West (Vice President)
15. At Large – Sharon Wynde

#### **Board Members absent:**

- Brentwood-Darlington NA – Kimberly DiLeo

#### **Board Members sending regrets:**

- Foster-Powell NA – Melissa Warren
- Sunnyside NA – Chris Waldmann
- Creston-Kenilworth NA – Rachel Davies
- At Large – Doug Waugh (Treasurer)
- Madison South NA - Ruth Hander
- At Large - Kimberly Bandy (Secretary)
- Hosford-Abernathy Neighborhood District (HAND) – Bruce Bikle

**Staff present:** Nanci Champlin (Executive Director)

#### **Guests:**

- Lisa Sloan (Board Administrator)
- Brian Hochhalter
- Annie Rodriguez, Equity Consulting Network
- Cynthia Fowler, Equity Consulting Network

## BOARD DISCUSSION MEETING

**7:00** The board discussion meeting was called to order.

**Call Meeting to Order** - Dave Weaver, President

- SE Uplift’s mission statement and community agreements pertaining to behavior during board meetings were shared.
- Announcements were posted by board members in the chat.
- Recording policy was announced.

**7:05 Seating of New Board Members** - Dave Weaver, President

- Andrea Lehman, North Tabor Neighborhood Association
- Ruth Hander, Madison South Neighborhood Association
- Don Levine, Rose City Park Neighborhood Association
- Ash Hester, Roseway Neighborhood Association
- Melissa Warren, Foster-Powell Neighborhood Association

**7:10 Vote to seat new board members Andrea Lehman, Ruth Handler, Don Levine, Ash Hester and Melissa Warren.**

**Motion** (*Dave* ) To approve seating these board members.

**Amended** ( )

**Seconded** (*Sharon*)

**In favor** 11

**Opposed** 0

**Abstentions** 0

**Result:** The motion passed.

**7:15 Relationship Building for Equitable Community Organizing** - Annie Rodriguez and Cynthia Fowler, Equity Consulting Network

- An expert-facilitated session with the Equity Consulting Network
- What lenses do we wear when we engage in community organizing, and do they serve us well in our collective efforts?
- This facilitated session for SE Uplift board members explores tools and methods for relationship building that will challenge us with new ways to approach how we behave in our work.

**8:45** The board discussion meeting adjourned.

## BOARD BUSINESS MEETING

**8:46** The board business meeting was called to order. – Dave Weaver, President

**8:51** Vote to approve the June board meeting minutes.

To approve the June board meeting minutes.

**Motion** (*Nancy* )

**Amended** ( )

**Seconded** (*Sharon*)

**In favor** 9

**Opposed** 0

**Abstentions** 4

**Result: The motion passed.**

**8:47 Finance Committee Report - Sharon Wynde, Finance Committee Member**

- Reviewed FY 23-24 Year End Financials
- Reviewed June Balance Sheet
- The Finance Committee recommends that we amend the Building Reserve Fund Policy to reduce the required balance from \$100k to \$50k. To bring the balance to \$50k, we must also transfer \$11,637.22 from our Unrestricted Reserves into the Building Reserve Fund to make it whole.
  - \$100,000 Current Building Reserve Fund Policy Balance Requirement
  - \$61,637 2023/2024 Investments from the Fund in our Main Street Headquarters
  - \$38,362 Current Building Reserve Fund Balance
  - \$50,000 Recommended new Building Reserve Fund Policy Balance Requirement
  - \$11,637 Unrestricted Reserves to transfer to Building Reserve Fund
- SE Uplift’s Reserve Policy states that we must maintain a Building Reserve Fund balance of \$100,000. This is because we own two old buildings that will require expected and unexpected repairs. A reserve amount of \$100,000 was identified as an appropriate amount to be held for these needs. However, in 2023 and 2024, we made substantial investments in our Main Street headquarters to address the most urgent and costly repairs:
  - We replaced all of the original 1963 plumbing
  - We installed ductless heat pumps in 2/3rds of the building to replace an aging and inefficient boiler
  - We re-sealed the roof and cleared all of the downspouts
  - We installed a new sump pump, and cleared the lines to the sewer
- Also, this fiscal year we will take steps toward selling our Tabor Commons property on SE Division Street. SE Uplift currently rents this property to Black and Beyond the Binary Collective, who has an interest in purchasing it from us. The board, with leadership from the Executive Committee and input from the community, will engage in future discussions about formalizing a plan to sell the property.

**8:55 Vote to lower the Building Reserve Fund Balance Requirement from \$100k to \$50k in the SE Uplift Reserve Policy to reflect recent substantial investments.**

**Motion (Sharon )** To approve lowering the Building Reserve Fund Balance Requirement from \$100k to \$50k in the SE Uplift Reserve Policy to reflect recent substantial investments.

**Amended ( )**

**Seconded (Nancy )**

**In favor**

**Opposed** 0

**Abstentions** 0

**Result:** The motion was tabled to allow time for conversation and a quorum.

**8:57 Planning for the September Board Officer Election – Nanci Champlin, Executive Director**

- Anyone interested should let the Nanci and Lisa know

**9:15 The meeting adjourned. – Dave Weaver, President**

**Next Board Meeting: Tuesday, September 3, 7 – 9 PM in person requested, via Zoom available**  
(Moved to Tuesday due to Labor Day.)

**Minutes Approved (Date)** Kimberly Bandy

**Secretary Signature** 10/2/2024