



Collaborating with the District 3 community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

EXECUTIVE COMMITTEE MEETING

Tuesday, December 17, 2024 | 6:00-7:00 pm | Via Zoom
<https://zoom.us/j/99810113751> Meeting ID: 998 1011 3751

Reminder: The purpose of this meeting is for the SE Uplift Executive Committee to conduct organizational business. Guests are invited to attend or listen in, however only committee members actively participate in these meetings unless otherwise noted in the agenda.

ATTENDANCE

ExComm Members Present: Ash Hester, President
Kat West, Vice President
Sharon Wynde, Interim Treasurer

ExComm Members Excused: Kim Bandy, Secretary
Dave Weaver, Past President (Advisory Role)

Staff Present: Nanci Champlin, Executive Director

Guests Present: Lisa Sloan, Board Administrator
Bruce Bikle, Board Member, Hosford-Abernethy Neighborhood District
Daniel Portis Cathers, Mt. Scott-Arleta NA

EXECUTIVE COMMITTEE MEETING

6:05 Called the meeting to order - Ash Hester, President

- Welcomed everyone

6:05 Executive Director Update - Nanci Champlin, Executive Director

- Nanci shared survey flyer
 - So far we've gotten over 100 responses
 - Open until end of January
 - Been spreading through various channels
- Civic Life hosted end of year gathering
 - Changing how they are engaging public in the budget process
 - SEUL will host a hybrid meeting for that public engagement on Thursday, Jan 31, 2025, 6:30-8:30 pm; meeting will be recorded for those who want to watch later

- One significant change is moving away from Bureau Advisory Committees
 - Will share draft in March in person for feedback
- Second rounds of grants opened yesterday and will stay open until January 26
- E-newsletter going out this week that will share survey, committee updates and second rebound of the grant cycle
- Office closing from Christmas to New Years - Nanci and Alex will be out for the two full weeks; Match and Diane will be working the non holiday days
- Staff holiday celebration planned
 - ExComm will contribute some personal funds for the celebration

6:07 Fiscal Sponsorship Program Updates - Nanci Champlin, Executive Director

Nanci provided a [summary](#) of each organization that has applied for new or renewing fiscal sponsorship.

NEW

- Roseway NA, Life2Launch, Black Bulb Magazine, Gym Space Equity

RENEWALS

- Buckman Community Association, Creston-Kenilworth NA, Friends of Good Rain, Kerns NA, Kitchen Share SE, Mt. Tabor NA, North Tabor NA, Sunnyside NA, Brooklyn Action Corps, Brooklyn Bloom Club, Samewave Media, Congo Peace Project, Royal Rose Foundation, Black & Beyond the Binary Collective, A Community Christmas Miracle, Mt. Scott-Arleta NA

We terminated agreements with following groups:

- Life2Launch (gained 501c3 status)
- Richmond Neighborhood Association (gained 501c3 status)
- Empower House PDX (non-renewal due to administrative dissolution)

6:17 Vote to affirm staff approval of fiscal sponsorship for the organizations presented to the Executive Committee between April and November 2024 with no change to their fiscal sponsorship agreements, as discussed at this meeting.

Motion: (Kat) To affirm staff approval of fiscal sponsorship for the organizations presented to the Executive Committee between April and November 2024 with no change to their fiscal sponsorship agreements, as discussed at this meeting.

Seconded: (Sharon)

In favor: 3

Opposed: 0

Abstentions: 0

Result: The motion passed.

6:24 Adopt Action Items to Advance the 2025 ED Review - Kat West, Vice President

- [See recently adopted annual ED review timeline](#)
- Process will remain the same but ExComm member responsibilities can be divided up each year

- Need to determine if the questions need to be updated and who else the questions should be sent to - Ash Hester will lead this and Kat will be the second set of eyes by January 7, 2025
- Jan 7 - 14, 2025 - questions sent to staff and board with a two week deadline - Ash Hester with Sharon Wynde to also help determine if there are others to send it to
- Jan 7 - 14, 2025 - ask ED to provide their input - Ash Hester
- Jan 21 - 31, 2025 - aggregate feedback to one spreadsheet - Google Sheets will do this and Sharon Wynde will oversee it
- Jan 21 - 31, 2025 - add to ExComm meeting to Feb 2025 agenda - Ash Hester
- Feb 2025 - send to board for discussion - Ash Hester and Kat West
- March 15 - 30, 2025 - Conduct verbal performance evaluation - Ash Hester and Kat West
- April 1 - 7, 2025 - Ensure any proposed bonus and/or raise is included in budget - Sharon Wynde

6:34 Adjourned - Ash Hester, President

Next Executive Committee meeting: Tuesday, January 21, 2025, 6:00–7:00 pm, via Zoom.

Minutes Approved: _____