



Collaborating with the District 3 community to build informed, inclusive, and participatory neighborhoods that support our social and ecological well-being.

## EXECUTIVE COMMITTEE MEETING

Tuesday, July 15, 2025 | 6:00-7:00 pm | Via Zoom  
<https://zoom.us/j/99810113751> Meeting ID: 998 1011 3751

*Reminder: The purpose of this meeting is for the SE Uplift Executive Committee to conduct organizational business. Guests are invited to attend or listen in, however only committee members actively participate in these meetings unless otherwise noted in the agenda.*

## ATTENDANCE

ExComm Members Present: **Ash Hester**, President  
**Kat West**, Vice President  
**Kim Bandy**, Secretary  
**Sharon Wynde**, Interim Treasurer

ExComm Members Excused: **Dave Weaver**, Past President (Advisory Role)

Staff Present: **Nanci Champlin**, Executive Director

## EXECUTIVE COMMITTEE MEETING

### **6:08 Called the meeting to order** - Ash Hester, President

- Welcomed everyone

### **6:08 Executive Director Update** - Nanci Champlin, Executive Director

- Civic Life
  - Originally there were four (4) Engagement Coordinators, one per district. Now there are 2.
  - SEUL and other DCO's are looking to meet with City's Engagement Officer who oversees Civic Life with engagement roles for the four service areas. Want to meet and discuss leveraging neighborhood programs to service the City
  - The RFP is likely to move forward and there may be an opportunity to re-write the ONI Standards this year.
- Finance
  - Nanci is drafting criteria for requesting quotes from CPA's to perform either a financial review or full audit. The intent would be to procure services that would be valuable for the RFP submission and show our fiscally responsibility.

- Though the quarterly financial reports and monthly balance sheets are shared with the board for their awareness and discussion, Nanci recommended we adopt the practice of the board formally voting to accept the financials reports as presented. Everyone agreed that this was a good practice to begin.
- Board Member Orientation and Ice Cream Social
  - The Executive Committee agreed that Wednesday, August 27th would be a good option for this in-person event and will communicate this to the Board.

**6:24 Drafting a Sexual Assault and Molestation Policy** - Nanci Champlin, Executive Director

- Royal Rose Foundation (RRF) will be doing some outreach for youth that will be covered by a City-funded grant. The grant requires that RRF have a Sexual Assault and Molestation policy via their fiscal sponsor.
- Nanci drafted a policy that is compliant with state and laws and best practices. RRF will need to adopt a mirror policy and follow its protocols. Due to time constraints this will need to be developed and adopted very soon.
- This new policy will be opened and funded by the grant and last for one year. It will not apply to other groups that we additionally insure.
- **Vote to adopt a Sexual Assault and Molestation Policy for SEUL to meet the requirements for Royal Rose Foundation to be the additionally insured.**

**Motion:**( Ash Hester ) To adopt a Sexual Assault and Molestation Policy for SEUL to meet the requirements for Royal Rose Foundation to be the additionally insured.

**Seconded:** ( Sharon Wynde )

**In favor:** 4

**Opposed:** 0

**Abstentions:** 0

**Result:**                      **The motion passed.**

**6:39 Fiscal Sponsorship Approval: Oregon Rohingya Myanmar Muslim Society** - Nanci Champlin, Executive Director

- This group has applied for 501(c)3 and, due to the nature of how long this process can take, is applying to SEUL for fiscal sponsorship to cover their needs

## Fiscal Sponsorship **NEW** at SE Uplift: Oregon Rohingya Myanmar Muslim Society

### **Mission:**

"The mission of the Oregon Rohingya Myanmar Muslim Society (ORMMS) is to support refugees and immigrants, people from Myanmar, including the Rohingya and Myanmar Muslims living in Oregon. We help new arrivals through resettlement programs and assist them in finding essential resources after they arrive. ORMMS aims to create pathways for self-sufficiency while honoring their heritage and contributions to the community they join and to help some key challenges. To create a thriving and inclusive community where all immigrants, refugees and Myanmar community including the Rohingya, Myanmar, Muslims, can live with dignity, fully embrace their heritage, and contribute meaningfully to society. We aspire to empower refugees and immigrants through access to essential resources, opportunities for self-sufficiency, and strong social connections, fostering a sense of belonging and mutual respect within the diverse communities of Oregon."

**Bookkeeping Line items:** General

**Types of Fundraising:** Grants

**Expected fundraising amount:** \$150,000-\$250,000

**History:** Has been in existence since 2024, volunteer-run organization

**Planning to apply to become a 501(c)(3):** Yes (application is pending)

**Website:** <https://www.ormms.org>



- **Vote to approve the new fiscal sponsorship of Oregon Rohingya Myanmar Muslim Society.**

**Motion:**( Ash Hester ) To approve the new fiscal sponsorship of Oregon Rohingya Myanmar Muslim Society.

**Seconded:** ( Sharon Wynde )

**In favor:** 4

**Opposed:** 0

**Abstentions:** 0

**Result:** The motion passed.

### **6:46 Set August Board Meeting Agenda - Nanci Champlin and Ash Hester**

- Executive Director Update
- Seat new board members
- Review Policy Updates: Code of Conduct, Conflict Resolution
- Committee Updates (add Board Development for recruitment and officer elections notice, Tabor Commons Task Force to provide update)
- Business Meeting Topics:
  - Approve July Meeting Minutes
  - Vote on: Code of Conduct Policy, Conflict Resolution Policy, Geographic changes to mission statement, FY 24-25 year-end financial statement, budget nomenclature and reserve use for Internships

### **7:01 Adjourned - Ash Hester, President**

Next Executive Committee meeting: Tuesday, August 19, 2025, 6:00–7:00 pm, via Zoom.