

EXECUTIVE COMMITTEE MEETING

Tuesday, September 16, 2025 | 6:00-7:00 pm | Via Zoom
<https://zoom.us/j/99810113751> Meeting ID: 998 1011 3751

ATTENDANCE

ExCom Members Present:	Ash Hester , President Rachel Davies , Secretary Steve Fisher , Co-Treasurer Sharon Wynde , Co-Treasurer
ExCom Members Excused:	Matt Lembo, Vice President Dave Weaver , Past President (Advisory Role)
Staff Present:	Nanci Champlin , Executive Director
Guests:	none

EXECUTIVE COMMITTEE MEETING

6:03 **Called the meeting to order and welcomed everyone** - Ash Hester, President

6:05 **Executive Director Update** - Nanci Champlin, Executive Director

- Civic Life Updates: we are still awaiting our amended grant contract. Sharon has confirmed being able to assist with sharing out what is happening in City Council Committees.
- Welcoming Week: Sat. 9/20 at SEUL will feature an art exhibit, placemaking activity, resource fair and farmers market. Staff are coordinating this with the City's Immigrant and Refugee Program Manager.
- Coaching Focus Areas Recs: Nanci presented 4 focus areas for her coaching. ExCom agreed with the direction, and Nanci will proceed with contracting with Lisa Sloan.
- Nanci submitted testimony to Council in support of the updated Urban Forest Tree Plan.

6:37 PM **Discuss Bruce Bilke memorial**

- Nanci suggested planting a fruit tree in Bruce's honor in the parking strip in front of SE Uplift building. ExCom discussed desire for a low maintenance option. Sharon will explore options for securing a low cost or donated tree and will circle back.

6:42 PM **Fiscal Sponsorship Updates**

- Congo Peace Project: unfortunately, we need to terminate Fiscal Sponsorship (FS) and forfeit their Community Small Grant award because they failed to renew their expired FS

contract despite numerous attempts to bring them into compliance stretching over months. They also have not made any progress or spent any of their Community Small Grant funds and there is not enough time to execute on their project before the grant ends on 12/31. The grant funds will be returned to the Community Small Grants program for distribution in the 2026 cycle. CPP was invited to reach out to resume their fiscal sponsorship any time that they are ready.

- B3C: SEUL reached out to Meyer Memorial Trust 9MMT) about transferring the contract for B3C's \$100k grant to B3C since they have their c3 status. MMT requested that, for simplicity, the grant stay under fiscal sponsorship w/SEUL through the grant term (approx May 2026) and we agreed. By that time, all other grants in SEUL's name (there are just a few) for B3C will have expired. But they must renew their FS contract with us.

6:46 PM Formalize Annual Non-NA Board Member Renewal Process

- Nanci can adapt our existing Questionnaire for New Non-NA Board Members into a short renewal form with some key questions and the conflict of interest form. ExCom discussed that Nanci would create the form and Sarah as Board Admin would distribute and track getting non-NA board members to complete it before the Oct board meeting.

Vote to adopt the annual Non-NA Board member renewal process as discussed. Term to be August to July for non-NA board members.

Motioned: Ash Hester

Seconded: Steven Fisher

In favor: Ash, Sharon, Steven

Opposed: none

Abstentions: none

Result: passes unanimously

6:56 PM Tabor Commons Next Steps

- Sharon summarized broker next steps
- Responding to B3C's offer
 - Want to set a 1 month deadline for responding to them
 - Last meeting with BC3 was June 13, last email communication from B3C was on August 27
 - Task force has been seeking more open line of communication to prevent difficulties in process

7:00 PM Set October Board Meeting Agenda - Nanci Champlin and Ash Hester

- Seat renewing non-NA board members
- ED Updates
- Committee Updates: Finance, Tabor Commons, LUTC, CJAC
- Lots of time left. Room for potentially a strategic or fun item

7:03 PM Adjourned - Ash Hester, President

Next Executive Committee meeting: TBD due to new committee member availabilities, ExCom needs to align around a new standing meeting time for the next 12 month.