

EXECUTIVE COMMITTEE MEETING

Monday, January 19 2026 | 6-7 PM | Via Zoom

ATTENDANCE

ExCom Members Present: **Ash Hester**, President
Matt Lembo, Vice President
Rachel Davies, Secretary
Steve Fisher, Co-Treasurer

ExCom Members Excused: none

Staff Present: **Nanci Champlin**, Executive Director

EXECUTIVE COMMITTEE MEETING

6:12 PM Called the meeting to order and welcomed everyone - Ash Hester, President

- Quorum is met

6:12 PM Fiscal Sponsorship Program Updates - Nanci Champlin, Executive Director

- Art Heaux
- The Movement Training Network

These organizations receive fund-holding support from SE Uplift to enable them to use their Community Small Grant funds. It is not a full fiscal sponsorship, but a necessary service for small organizations that are not tax exempt or have a way to manage grant funds.

Vote to approve limited sponsorship for 2026 Community Small Grant awardees Art Heaux and Movement Training Network.

Motioned: Ash Hester

Seconded: Steven Fischer

In favor: all

Opposed:

Abstentions:

Result: The motion passed unanimously

6:19 PM: Discuss Updates to External Communications Policy - Nanci Champlin, Executive Director

- Language has been updated to reflect the change in board “chair” and “vice chair” positions to “president”.
- Committee conversation centered on a proposed revision in paragraph 3 that would detail when Board Members need to declare that they are not speaking on behalf of SE Uplift. Current language states that the board members are required to state that they are not speaking on behalf of SE Uplift any time they are speaking publicly. The proposed revision would clarify when this statement is needed. Matt Lembo will draft up proposed revisions prior to the February SE Uplift Board meeting and provide it to the Executive Committee members via email for review before presenting to the Board.

Vote to advance to the board updates to the External Communications policy as discussed, with the discussed revision to paragraph 3 to clarify when SE Uplift Board members are required to declare that they are not affiliated with SE Uplift.

Motioned: Ash Hester

Seconded: Matt Lembo

In favor: all

Opposed:

Abstentions:

Result: The motion passed unanimously

6:31 PM Discuss Clarification to the Code of Conduct Policy - Nanci Champlin, Executive Director

SE Uplift’s attorney from the Center for Nonprofit Law reviewed the Code of Conduct Policy and proposed minor revisions to clarify and strengthen it:

- Clarifies that a previously removed board member may seek “restoration” of their eligibility to serve on the Board. This is a cleaner term than “reinstated”, which in state law implies reinstatement of any board title, committee assignment, etc. that existed before removal, and that is not what is intended.
- Recognizes that some board members are “appointed” to the board.
- Clarifies that the board has sole discretion to determine if a removed board member is ineligible to return to the board.
- Since the Executive Committee has been serving as the Board Development Committee, the reference to the “Board Development Committee” was changed to “Executive Committee.”

Vote to clarify Code of Conduct policy language as discussed.

Motioned: Steven Fischer

Seconded: Matt Lembo

In favor: all

Opposed:

Abstentions:

Result: The motion passed unanimously

6:45 PM Review Opportunities for Strengthening Board Involvement in the Community Small Grants Program - Nanci Champlin, Executive Director

- During the past small grants cycle, the SE Uplift Board requested to be more involved with the review and approval process. Ash and Nanci identified ways to increase board engagement in the program.
- The Executive Committee reviewed a timeline that Nanci drafted that shows the full year cycle of the Small Grants Program and opportunities for Board Members to participate in detail throughout the year. Board members will be invited to sit on the Grant Review Committee, with the exception of any board members belonging to organizations who have applied for grant funds. Nanci will present an infographic to the board with these ideas in February.

6:59 PM Set February 2026 Board Meeting Agenda - Nanci Champlin and Ash Hester

- Matchu will give an update on TriMet's plans to cut bus service in D3 and any implications that may have on our endorsement of BAT Lanes along 82nd. We're holding space for a potential advocacy request from the Land Use + Transportation Committee.

7:02 PM Review Board Orientation Run of Show – Nanci Champlin and Ash Hester

- New board members will attend an orientation hosted by the Executive Committee on January 28th in the Garden Room at SEUL. Members of the Executive Committee will make presentations on the programs, mission and board responsibilities of SE Uplift. Nanci will finalize the slides by COB Thursday and share with the committee so folks can prepare for their section.

7:14 PM Executive Director Update - Nanci Champlin, Executive Director

Alex is no longer with SE Uplift and Sarah has stepped into the full time roll of Grants and Operations Manager. In addition to her Board Administration and operations roles, she will also oversee equipment and meeting space rentals, pay the bills, and manage the Community Small Grants program.

7:14 PM Adjourned - Ash Hester, President

Next Executive Committee meeting: Monday, February 16, 2026 via Zoom.