

EXECUTIVE COMMITTEE MEETING MINUTES

Monday, April 20, 2026 | 6:00-7:00 pm | Via Zoom

ATTENDANCE

ExCom Members Present: **Ash Hester**, President
Matt Lembo, Vice President
Rachel Davies, Secretary
Steve Fisher, Treasurer

ExCom Members Excused: **Dave Weaver**, Past President (Advisory Role)

Staff Present: **Nanci Champlin**, Executive Director

EXECUTIVE COMMITTEE MEETING

6:03 PM Call to order and welcome - Ash Hester, President

- Quorum is met

6:05 PM Executive Director Updates - Nanci Champlin, Executive Director

- It was recently discovered that the previous city council changed code 3.96 and defined the ONI standards from regulations adopted by Council” to “administrative rules”. Changes took effect in April 2023 and include:
 - City Council no longer has decision making authority on the Standards
 - The minimum standards to Public engagement on an admin rule is shortened significantly
 - Civic Life would operate less as a partner and more an administer of the program
 - Civic Life was removed as being subject to following the Standards
- Civic Life’s is leading a top-down process to update of the ONI standards by hosting a “roadshow” to gather community input over summer 2026, and then adopt a final version in December 2026. There is concern that many community groups do not meet over the summer and would be disenfranchised from participating in providing input.
- Nanci attended a recent D4 Town hall that included City Administrator Lee. Eastmoreland NA asked CA Lee if there was anything in the process of creating an administrative rule that would prohibit standing up the stakeholder “review committee” that is defined in the ONI Standards. Placing the deliberations within a review committee

of community and city stakeholders reflects the core tenant of the neighborhood program as a partnership between the people and their government. CA Lee said there wasn't, and seemed amenable to the idea. District 4 counselors Clark and Zimmerman expressed strong support for the Neighborhood Program.

- Nanci is working with other District Coalition Offices (DCOs) to align around the process of providing input into the revisions. She stressed the importance of this not being just about DCOs and NAs. There must be opportunities for other community-based organizations to have input as well and that we welcome their voices. The review committee list outlined in the Standards includes seats for folks from underrepresented communities, as well as other bureaus. The DCOs would welcome having the Office of Equity and Human Rights at the table.
- Concerns and potential negative impacts were discussed, as well as a desire to seek information and partnership with Civic Life to engage in a productive and collaborative path forward
- The DCOs are organizing a meeting with all Executive Directors/Presidents to align around goals and speak with a unified voice. Proposed shared goals include:
 - A transparent, equitable, and slower process for revising the Standards that gives stakeholders meaningful opportunities for input
 - A positive tone to the conversation that will help further collaboration and relationship building with Civic Life and the city government
 - Establish the review committee as defined in the ONI standards (alignment already exists)
 - Release of Civic Life's draft revisions to the ONI Standards (alignment already exists)
 - In partnership with Civic Life, co-create an alternative timeline that allows for a more authentic (not rushed over the summer) and representative community engagement.

6:37 PM Set May Board Meeting Agenda – Nanci Champlin, Executive Director

- The committee reviewed the agenda for upcoming May Board Meeting and determined that an executive session was only needed for the board discussion portion of the annual ED Review.

6:50 PM Fiscal Sponsorship Renewals - Nanci Champlin, Executive Director

VOTE to renew fiscal sponsorship for the slate of Buckman Community Association, Madison South Neighborhood Association, Mount Tabor Neighborhood Association, North Tabor Neighborhood Association, Sunnyside Neighborhood Association, South Tabor Neighborhood Association

Motioned: Ash
Seconded: Steve Fisher
In Favor: 4
Opposed: 0
Abstentions: 0
Result: The motion carries.

6:52 PM Discuss Executive Director's Draft Goals for FY 26-27 – Nanci Champlin, Executive Director

- Nanci's goals were reviewed. The Finance Committee will weigh in on Thursday on the financial goals
- Executive Committee members will review draft goals and provide comments before the Board Meeting, allowing time for addressing comments before the board meeting
- During the May board meeting, the board will discuss the goals in consideration with Nanci's performance review and provide comments to Nanci. The discussion and deciding vote will be held during the executive session and after Nanci leaves the room.

6:57 PM: Internship Update and Decide Path for Board Input on Program Evaluation Project – Nanci Champlin, Executive Director

- Nanci and Diane interviewed four PSU grad student candidates and has selected a very qualified candidate who once participated on a District Coalition board before becoming a graduate student.
- The selected candidate will want to interview board members and executive committee members about their goals and priorities related to how we measure our programs.
- The intern will create their logic model, and present it at the June board meeting, make any needed revisions, and complete the project by the end of June.
- Nanci recommended, and the Executive Committee agreed, that the intern could be invited to the May Excom meeting to engage in a conversation to collect their stakeholder input. We would invite the rest of the board to join if they want to participate. A half hour should be set aside in the agenda for this. Everyone agreed that it would be helpful for the intern to provide their questions in advance so board members could have time to consider their responses.

7:09 PM: Adjourn - Ash Hester, President